

**Delaware County Republican Party
Central and Executive Committee By-Laws**

(As Amended: August 24, 2017)

1. Purpose.

- 1.01 To provide governance and guidance for the activities of the Republican Party in Delaware County, Ohio.
- 1.02 To coordinate the efforts of Republican Party members in furtherance of Party goals and in electing Republicans to public office.
- 1.03 To budget, raise, and expend funds in support of the purposes and activities set forth in these by-laws.
- 1.04 To recruit and screen Republican candidates for public offices and to endorse publicly those candidates found most worthy of election.
- 1.05 To monitor the performance of public officials throughout Delaware County in an effort to protect the public interest in good government.
- 1.06 To keep the public and members of the Republican Party informed of Party activities, purposes, goals, and ideals.
- 1.07 To assist the Ohio Republican Party in electing Republicans to state and federal offices.
- 1.08 To appoint qualified Republicans to fill unexpired terms in elected offices vacated by Republican officeholders.
- 1.09 To sponsor, foster and coordinate Republican organizations such as the Teenage Republicans, Young Republicans, Republican Women's Club, etc.
- 1.10 To encourage Delaware County residents to register to vote and to exercise their vote at elections.

2. Members of the Central Committee.

- 2.01 Members of the Delaware County Republican Central and Executive Committees are elected and chosen in accordance with Ohio Revised Code § 3517.02 and § 3517.05.

- 2.02 In order to be qualified to serve as a member of Central Committee, an individual must be a registered Republican who has not been an independent candidate or been a candidate or voted in the primary election of another existing political party within the previous two years. Such individual shall be elected by Republican voters in his or her precinct at even-year primary elections.
- 2.03 When a vacancy occurs on Central Committee, the Central Committee Chairman may recommend to Central Committee one or more qualified candidates he or she deems appropriate to fill the vacancy. Any member of Central Committee may recommend a qualified candidate for consideration, and the Central Committee Chairman shall open the floor for that purpose before putting his or her candidate(s) to a vote of the whole Central Committee. Before any appointment is effective, it must be approved by a majority of the Central Committee members voting on the question. If more than one candidate seeks appointment to Central Committee, an election shall be held and the first candidate to receive a majority of the votes cast shall receive the appointment. Where none of the eligible candidates secures on the first ballot a majority of the votes cast, the candidate who earns the fewest number of votes on the first ballot shall then be deleted from the succeeding ballot. In that event, the Central Committee shall then proceed to consider for appointment the remaining eligible candidates, repeating the same procedure of dropping the lowest vote-getter on each succeeding ballot until a candidate secures a majority of the votes cast. A candidate for appointment must be present during the meeting at which the appointment is ratified in order to be appointed.
- 2.04 Only duly elected or appointed Central Committee members shall be privileged to vote on questions before the Central Committee.
- 2.05 The regular term of office begins and ends at reorganization meetings following the primary election in even-numbered years.
- 2.06 Central Committee members are leaders among their fellow Republicans in Delaware County, and as such should be active in the Delaware County Republican Party. Each member should aspire to use his or her unique talents, skills, and abilities in support and furtherance of the Republican Party. Some examples of support include the following: (a) attendance at fundraising, get-out-the-vote, and other activities of the Republican Party; (b) financially supporting the Republican Party; (c) participating in sub-committees of the Central Committee; (d) recruiting qualified candidates for

vacancies in Central Committee and in public office; and (e) assisting in the election of candidates endorsed by the Central Committee. Attendance at Central Committee meetings is expected absent exigent and compelling circumstances. Where a member foresees being absent from a meeting of the Central Committee, the member should endeavor to provide advance notice of such absence to the Secretary for the purpose of assisting the Secretary in determining whether a quorum may be achieved.

2.07 Notwithstanding any other rule or law, any officer of Central Committee or member of a sub-committee who votes in the primary of another political party or becomes a candidate for any office as a member of another political party shall be deemed to have immediately resigned his or her position as an officer of Central Committee and as a member of such sub-committee. All Central Committee members are strongly urged to publicly support only Republican candidates for partisan political office and the public support for, or endorsement of, a member of another political party for partisan political office may be grounds for censure by the Central Committee in accordance with Robert's Rules of Order.

3. Officers.

3.01 Officers shall be elected by a majority of Central Committee elected members present at the reorganization meeting in accordance with Section 4.06 of these by-laws. Their term of office shall continue until the next reorganization meeting. No officeholder, elected or appointed through a partisan process nor candidate for that position, shall serve as an officer of the Central Committee, but this limitation shall not apply to any person serving as a member of or a candidate for the Board of Elections, State Central Committee, or a non-partisan office.

3.02 Only Central Committee members shall be elected to serve as officers of the Central Committee. The Committee shall elect a Chair, Vice-Chair, Treasurer, and Secretary by a majority of Committee members voting.

3.03 Duties of Central Committee Chair

- a. Preside at all Central Committee meetings.
- b. Call special meetings of the Central Committee as the need arises.
- c. Appoint the members of all standing sub-committees and any ad hoc sub-committees as directed by the Central Committee.
- d. Serve as a member of the Executive Committee.
- e. Serve as an ex-officio, non-voting member of all standing sub-

committees. (If the Chairman serves on the county Board of Elections, he or she shall not serve as an ex-officio member of the Candidate Screening Sub-committees.)

- f. Enforce the provisions of these by-laws.
- g. Assume such other duties as needed to provide effective leadership for the Central Committee.

3.04 Duties of Central Committee Vice-Chair

- a. Assume the duties of the Central Committee Chairman whenever said officer is temporarily unable to perform them but remains in office.
- b. Work with the Central Committee Chairman as requested.
- c. Serve as a member of the Executive Committee.

3.05 Duties of Central Committee Treasurer

- a. Have custody of all Central Committee funds.
- b. Make disbursements up to the total amount authorized in the budget adopted by the Central Committee, subject to approval by Executive Committee of any single expenditure in excess of \$250.
- c. Keep a careful and accurate record of all transactions, receipts, and disbursements, and make all disbursements by check.
- d. Provide a financial report at all Central and Executive Committee meetings, and as otherwise required.
- e. Provide a financial report to any Central and Executive Committee member, within a reasonable time upon request.
- f. Comply with all campaign finance laws and file all necessary and required reports with the Board of Elections and Secretary of State.
- g. Cooperate with the Audit Sub-committee and provide it with all records of receipts, disbursements, accounts payable, accounts receivable, current cash balance, bank statements, and any other records it believes are relevant to the management of Committee funds.
- h. Serve as a member of the Finance Sub-committee.
- i. Serve as a member of the Executive Committee.
- j. There shall be a Deputy Treasurer, appointed by the Central Committee Chairman in consultation with the Treasurer. The Deputy Treasurer must be a member of the Central Committee. The Deputy Treasurer shall assist the Treasurer in the discharge of the duties of that office.
- k. If the Central Committee Chairman determines that the Treasurer is temporarily unable to perform the duties of Treasurer, the Deputy Treasurer shall assume the duties of Treasurer until the Treasurer is able to resume the duties of the

office.

3.06 Duties of Central Committee Secretary

- a. In consultation with the Chair, prepare the agenda for each Central Committee meeting.
- b. Keep full and accurate minutes of all meetings.
- c. Present minutes of the previous meeting at the beginning of each Central Committee meeting.
- d. Send notice of meetings of the Central Committee as directed by the Central Committee Chairman and under Chapter 4 of these by-laws.
- e. File a list of the names and addresses of all members and officers of the County Central and Executive Committees with the office of the Board of Elections promptly after the reorganization meeting and as changes occur.
- f. Call the roll at each meeting, keep an accurate record of attendance, and report to the Committee if a quorum does not exist for the conduct of business.
- g. Serve as a member of the Executive Committee.

3.07 The Treasurer, Deputy Treasurer, and any other individual who is an authorized signatory on any bank account maintained by the Delaware County Republican Party shall be bonded in an amount determined by the Executive Committee, and the Executive Committee shall pay the premium for such bonds.

3.08 No member or officer of Central Committee shall have any authority to bind the Delaware County Republican Party to any contract or obligation unless authorized by the Central Committee or Executive Committee in a manner consistent with these by-laws.

3.09 A Central Committee officer may be removed from such officer position by a three-quarter vote of all Central Committee members.

3.10 Where a vacancy occurs in the office of any officer of Central Committee before the end of a term, the Central Committee shall elect a new person to fill the vacancy at the next regular or special Central Committee meeting after the vacancy occurs.

4. Meetings.

4.01 Regular meetings of the Central Committee shall be held at least five times each year during even years and three times each year during odd years. The dates of Central Committee and Executive Committee meetings shall be set by the Chairs of the Central and Executive Committees, and those officers shall then advise the members of the

Central Committee and Executive Committee of those meeting dates at the next regular meeting of their respective committees. Nothing shall preclude the Chairs of the Central Committee and Executive Committee from changing the date and time of any scheduled meeting of their respective committees for exigent circumstances and upon provision of advance notice of such change to members of such committees. All meetings of the Central Committee must be held at a location in Delaware County.

- 4.02 The Secretary shall give written notice of the date, time, and location of regular and special meetings, including in the notice the topics and questions to be considered. Such notice shall be given at least five days in advance by email or normal U.S. mail, excluding the dates of mailing and meeting, and shall be sent to all Central and Executive Committee members.
- 4.03 Special meetings may be called by the Central Committee as he or she shall deem necessary and such meetings are subject to the same rules as regular meetings except as specifically provided in these by-laws. The Central Committee Chairman may conduct a special meeting of the Central Committee by teleconference for the purpose of conducting business of the Central Committee that is of an emergency nature. In such situation where a special meeting is to be conducted by teleconference, the written notice for such meeting issued pursuant to Section 4.02 of these by-laws shall set forth the instructions for connecting to the conference call. A special meeting convened for the purpose of filling a vacancy in public office pursuant to Section 4.08 may not be conducted by teleconference.
- 4.04 Order of Business
 - a. Call to order.
 - b. Pledge of Allegiance.
 - c. Roll call and Secretary's report.
 - d. Treasurer's report.
 - e. Executive Committee report.
 - f. Communications and Publicity report.
 - g. Sub-committee reports.
 - h. Organization reports.
 - i. Unfinished business.
 - j. New business.
 - k. Adjournment.
- 4.05 For all Central Committee business other than that described in Sections 4.07, 4.08, and 4.09 of these by-laws, a quorum shall consist of one-third of the total number of Central Committee members. For

the endorsement of candidates as described in Section 4.07 of these by-laws, and the recommendation to another appointing authority to fill a vacancy in public office as described in Section 4.09 of these bylaws, a quorum shall consist of one-half of the total number of Central Committee members. For the filling of vacancies in public office or on the ballot as described in Section 4.08 of these bylaws, a quorum shall consist of the total number of Central Committee members present during the meeting at the time of the vote.

4.06 Reorganization meeting

4.061 The reorganization meeting for both Central and Executive Committees shall take place not earlier than six days nor later than fifteen days following the date of the declaration of the primary election for members of the Central Committee by the Board of Elections, as provided in Ohio Revised Code § 3517.04.

4.062 Notice of the reorganization meeting shall be sent to all newly elected members by the retiring Secretary at least five days before the meeting by email or normal U.S. mail, excluding mailing and meeting dates. A copy of said notice shall also be posted at the office of the Board of Elections. As with regular meetings, the topics and questions to be discussed shall be listed in the notice.

4.063 The meeting shall be called to order by the retiring Central Committee Chairman or other retiring officer of the Central Committee, or in their absence, by a Republican member of the County Board of Elections. A temporary Chairman and Secretary shall be chosen to begin the conduct of the election of Central Committee Chairman which along with the other newly elected officers shall assume their duties immediately upon being elected.

4.064 Central and Executive Committee officers shall be elected in the following order:

- a. Central Committee Chairman
- b. Executive Committee Chairman
- c. Central Committee Vice-Chairman
- d. Executive Committee Vice-Chairman
- e. Treasurer
- f. Secretary

As Section 5.02 of these by-laws explains, the Executive Committee Chairman and Executive Committee Vice-Chairman need not be members of the Central Committee.

- 4.065 Immediately following the election of these officers, the Central Committee shall elect Executive Committee members-at-large in accordance with Section 5.02 of these by-laws.
- 4.066 After officers of the Central and Executive Committees and members-at-large of the Executive Committee are chosen, the Central Committee Chairman shall submit the names of Delaware County residents whom he or she has determined are qualified to assume Committee membership by appointment. The Central Committee shall then vote on the question of confirming the appointments to vacant seats.
- 4.067 A regular business meeting may be conducted after all officers, Executive Committee members, and appointed Central Committee members have been elected and approved.
- 4.07 Endorsement of Candidates for Public Office
- 4.071 Endorsement of an individual for candidacy for public office shall occur only when (a) the required quorum described in Section 4.05 of these by-laws is present, and (b) the individual receives the support of a majority of the Central Committee members present.
- 4.072 Any vote on the issue of endorsement may be reconsidered upon motion, second, and affirmative majority vote.
- 4.073 The Central Committee shall inform Delaware County voters about the names of any endorsed candidates and their qualifications, and shall do so by any appropriate means as determined by the Central Committee.
- 4.074 Any Republican candidate who seeks the Central Committee's endorsement for a particular office must first meet with the Candidate Screening Sub-committee and be examined by that Sub-committee in connection with the office and the term of office for which the candidate seeks an endorsement, and any candidate who fails to do so shall not be eligible for an endorsement. This requirement may be relaxed or waived by the Screening Sub-committee at its discretion where circumstances warrant, such as in an uncontested primary where the incumbent in that office is the only announced candidate.

4.075 All eligible candidates who seek the Central Committee's endorsement for any given office shall be considered by the Central Committee for endorsement at the same time and on the same ballot as all other eligible candidates for that particular office.

4.076 Where two or fewer eligible candidates seek the Central Committee's endorsement for a particular office, only a candidate who secures the necessary votes as described in Section 4.071 of these by-laws may claim an endorsement. If no such candidate secures the necessary votes on the first ballot, the Central Committee will not endorse a candidate for that particular office.

4.077 Where three or more eligible candidates seek the Central Committee's endorsement for a particular office, and where none of those eligible candidates secures on the first ballot an endorsement as described in Section 4.071 of these by-laws, the candidate who earns the fewest number of votes on the first ballot shall then be deleted from succeeding ballots on the endorsement vote for that particular office. In that event, the Central Committee shall then proceed to consider for endorsement the remaining eligible candidates for that particular office, repeating the same procedure of dropping the lowest vote-getter on each succeeding ballot until a candidate secures the necessary votes for an endorsement as described in Section 4.071 of these by-laws, or until only two eligible candidates remain on the ballot for that office. In that latter event, the Central Committee will consider the two remaining eligible candidates for endorsement, and if neither secures the necessary votes as described in Section 4.071 of these by-laws, the Central Committee will not endorse a candidate for that particular office.

4.08 Appointments to Fill Vacancy in Public Office

4.081 This section shall apply where the Central Committee is acting by law (a) to select a successor to fill a vacancy in a public office caused by death, resignation, failure to elect, or removal from office, or (b) to select a successor to fill a vacancy on the ballot caused by death, withdrawn, or disqualification. The portion of any meeting of the Central Committee to fill a vacancy in public office shall be a public meeting, and any vote on filling such vacancy in public office shall be by public vote,

as required by Ohio law. This section shall be interpreted to be consistent with Ohio Revised Code § 305.02, § 731.43, § 733.08, § 733.31, § 1901.31, and § 3513.31.

- 4.082 Within seven days of receiving notice of a vacancy as described in this section, the Central Committee Chairman shall give public notice of the vacancy. The public notice shall set forth the procedure to be followed for filling the vacancy. Such public notice shall, at a minimum, consist of a press release and publication on the website of the Delaware County Republican Party.
- 4.083 Appointment of an individual to fill a vacancy in public office shall occur only when (a) the required quorum described in Section 4.05 of these by-laws is present, and (b) the individual receives the votes of the number of Central Committee members set forth in Sections 4.086 and 4.087 of these by-laws.
- 4.084 Any Republican who seeks the Central Committee's appointment for a particular office must first meet with the Candidate Screening Sub-committee and be examined by that Sub-committee in connection with the office and the term of office for which the candidate seeks appointment, and any candidate who fails to do so shall not be eligible for appointment.
- 4.085 All eligible candidates who seek the Central Committee's appointment for any given office shall be considered by the Central Committee for endorsement at the same time and on the same ballot as all other eligible candidates for that particular office.
- 4.086 Where two or fewer eligible candidates seek the Central Committee's appointment for a particular office, the candidate who secures the highest number of votes shall receive the appointment, without regard to whether such individual receives a majority of the votes cast. In the case of a tie, one more vote shall be taken, and if such additional vote results in a tie, the Executive Committee shall determine the appointment from among the two remaining candidates.
- 4.087 Where three or more eligible candidates seek the Central Committee's appointment for a particular office, the first candidate to receive a majority of the votes cast shall receive

the appointment. Where none of the eligible candidates secures on the first ballot a majority of the votes cast, the candidate who earns the fewest number of votes on the first ballot shall then be deleted from the succeeding ballot on the appointment vote for that particular office. In that event, the Central Committee shall then proceed to consider for appointment the remaining eligible candidates for that particular office, repeating the same procedure of dropping the lowest vote-getter on each succeeding ballot until the first of the following: (a) a candidate secures a majority of the votes cast, or (b) two individuals remain, in which case the appointment shall be decided as set forth in Section 4.086 of these by-laws.

4.09 Recommendation to Another Appointing Authority To Fill Vacancy in Public Office

4.091 This section shall apply where the Central Committee is requested by another appointing authority to recommend one or more individuals to fill a vacancy in a public office, including but not limited to (a) the Ohio House of Representatives or Ohio Senate pursuant to Article II, Section 11 of the Ohio Constitution, or (b) the Delaware Municipal Court, Delaware County Court of Common Pleas, or Fifth District Court of Appeals pursuant to Article IV, Section 13 of the Ohio Constitution.

4.092 Within seven days of receiving notice of such vacancy described in this section, the Central Committee Chairman shall give public notice of the vacancy. The public notice shall set forth the procedure to be followed for recommending candidates to fill such vacancy. Such public notice shall, at a minimum, consist of a press release and publication on the website of the Delaware County Republican Party.

4.093 Recommendation for appointment of an individual to fill a vacancy in public office shall occur only when (a) the required quorum described in Section 4.05 of these by-laws is present, and (b) the individual receives the votes of the number of Central Committee members set forth in Sections 4.096 and 4.097 of these by-laws.

4.094 Any Republican who seeks the Central Committee's recommendation for appointment for a particular office must first meet with the Candidate Screening Sub-committee and be examined by that Sub-committee in connection with the office

and the term of office for which the candidate seeks appointment, and any candidate who fails to do so shall not be eligible for recommendation for appointment.

- 4.095 All eligible candidates who seek the Central Committee's recommendation for appointment for any given office shall be considered by the Central Committee for endorsement at the same time and on the same ballot as all other eligible candidates for that particular office.
- 4.096 Where two or fewer eligible candidates seek the Central Committee's recommendation for appointment for a particular office, the candidate who secures the highest number of votes shall receive the recommendation, without regard to whether such individual receives a majority of the votes cast.
- 4.097 Where three or more eligible candidates seek the Central Committee's recommendation for appointment for a particular office, the first candidate to receive a majority of the votes cast shall receive the recommendation for appointment. Where none of the eligible candidates secures on the first ballot a majority of the votes cast, the candidate who earns the fewest number of votes on the first ballot shall then be deleted from the succeeding ballot on the recommendation for appointment vote for that particular office. In that event, the Central Committee shall then proceed to consider for recommendation for appointment the remaining eligible candidates for that particular office, repeating the same procedure of dropping the lowest vote-getter on each succeeding ballot until the first of the following: (a) a candidate secures a majority of the votes cast, or (b) two individuals remain, in which case the appointment shall be decided as set forth in Section 4.096 of these bylaws.
- 4.098 Where the appointing authority requests that the Central Committee recommend more than one individual for possible appointment to a public office, the procedure set forth in Sections 4.096 and 4.097 shall be repeated until the voting results in that number of candidates requested by the appointing authority. Candidates recommended by the Central Committee shall be forwarded to the appointing authority on equal status with the other candidates for the same office and without regard to the number of votes each candidate received or the relative position of one candidate to another candidate.

- 4.10 A secret ballot shall decide all contested endorsements and elections of officers. Any election for appointment to a vacant public office shall be taken by public vote, as required by Ohio law.
- 4.11 A proposed budget for the succeeding year shall be presented to and voted on by Central Committee at the final regular meeting of a calendar year, and such budget shall be approved upon the affirmative vote of a majority of the members voting on the question.
- 4.12 The meetings shall be conducted according to Robert's Rules of Order, unless otherwise specified in these by-laws.

5. Executive Committee.

5.01 Functions of the Executive Committee

- 5.011 Assist Republican candidates during election campaigns, with the help and approval of the Central Committee.
- 5.012 Assist Republican officials in improving public relations, maintaining harmony with other Republican officials, and with other concerns that may help to better serve the public and maintain Party harmony.
- 5.013 Cooperate with the Ohio Republican Party Finance Committee Chair in setting and meeting an appropriate contribution for Delaware County to the Ohio Republican Party.
- 5.014 Assist the Executive Committee Chairman in effectively carrying out the duties of his or her office.
- 5.015 To monitor the performance and conduct of public officers and candidates for public office and to take any action it deems appropriate in the event it finds that any public officer or candidate for public office is unfit to serve or has harmed the Delaware County Republican Party because of, without limitation, alleged or proven criminal conduct; alleged or proven legal issues; alleged or proven actions constituting moral turpitude or unethical conduct; incompetence, misfeasance, malfeasance, or dereliction of duty in office, and failure to abide by firmly held principles of the Republican Party.
- 5.016 Authorize disbursement of funds up to the total amount authorized in the budget adopted by the Central Committee.
- 5.017 Set an example for financial support of the Delaware County

Republican Party.

- 5.02 Membership on the Executive Committee shall be constituted as follows:
- a. The Chair, Vice Chair, Treasurer, and Secretary of the Central Committee shall serve as members of the Executive Committee.
 - b. The Finance and Development Sub-committee Chairs shall be members of the Executive Committee.
 - c. The Central Committee shall elect from among resident Republicans of Delaware County the Executive Committee officers of Chairman and Vice-Chairman, as well as five members-at-large. At least three of these seven persons must be members of the Central Committee.
 - d. No officeholder elected or appointed through a partisan process, nor any candidate for such a position, shall serve as a member of the Executive Committee, but this limitation shall not apply to any person serving as a member of or candidate for the Board of Elections, State Central Committee, or a non-partisan office. In order to be qualified to serve as a member of Executive Committee, an individual must be a registered Republican who has not been an independent candidate or been a candidate or voted in the primary election of another existing political party within the previous two years. For purposes of this subsection, an individual becomes a candidate for public office when he or she files a Petition of Candidacy with the Board of Elections.
 - e. A family member, business associate, and staff member or volunteer of an officeholder may serve as a member of the Executive Committee pursuant to the limitations set forth in section 5.054.
- 5.03 Executive Committee members are expected to attend all meetings of the Committee.
- 5.04 Officers of the Executive Committee
- 5.041 Neither the Central Committee Chairman nor Central Committee Vice-Chairman shall serve as an officer of the Executive Committee.
- 5.042 Both the Central Committee Treasurer and Secretary shall hold the same office on the Executive Committee.
- 5.043 Where a vacancy in the office of Executive Committee Chair, Vice Chair, or member-at-large occurs before the end of a

term, the Central Committee shall elect a new person to fill the vacancy at the next regular or special Central Committee meeting after the vacancy occurs.

5.044 Duties of Executive Committee Chair

- a. Preside at all meetings of the Executive Committee.
- b. Call special meetings of the Executive Committee as he or she shall deem necessary.
- c. Report on the activities of the Executive Committee to the Central Committee at each Central Committee meeting or whenever so requested by the Central Committee Chairman.
- d. Work with the Central Committee Chairman and the leadership of other Republican groups to coordinate Republican activities and promote internal Party harmony.
- e. Assume such other duties and responsibilities as are needed to provide effective leadership of the Executive Committee.

5.045 Duties of Executive Committee Vice-Chair

- a. Assume the duties and responsibilities of Executive Committee Chairman whenever the elected Executive Committee Chairman is unable to perform and fulfill them.
- b. Work with the Executive Committee Chairman as requested.

5.046 Duties of Executive Committee Treasurer

- a. Duties of Executive Committee Treasurer shall be the same as listed under Section 3.024 of these by-laws.

5.047 Duties of Executive Committee Secretary

- a. In consultation with the Chair, prepare the agenda for each Executive Committee meeting.
- b. Keep full and accurate minutes of all Executive Committee meetings.
- c. At each Executive Committee meeting, present the minutes of the previous meeting.
- d. Give notice of Executive Committee meetings called by the Executive Committee Chairman or requested by any six members to all Committee members via email, regular U.S. mail, or telephone.
- e. Keep full and accurate attendance records for Executive

Committee meetings and report whether or not a quorum exists for the conduct of committee business.

5.05 Executive Committee Meetings

5.051 The Executive Committee may meet immediately prior to the beginning of each Central Committee meeting and shall meet at such other times as deemed necessary by the Executive Committee Chairman or as requested by any seven Executive Committee members.

5.052 In order to decide questions and conduct business, a quorum shall consist of seven members present.

5.053 The Executive Committee Chairman may conduct special meetings of the Executive Committee by teleconference for the purpose of conducting business of the Executive Committee. Where a special meeting is to be conducted by teleconference, all Executive Committee members shall be provided with instructions for connecting to the conference call in advance of such meeting.

5.054 A family member, business associate, and staff member or volunteer of an officeholder or candidate for public office is permitted to serve as a member of Executive Committee, except that in any matter relating to or concerning an officeholder or candidate for public office, no family member, business associate, or staff member or volunteer of such officeholder or candidate may (a) participate in such matter, (b) be present during the discussion of such matter, or (c) be present during any vote concerning such matter. As used in this subsection, the term "family member" shall be defined to include a spouse, parent, grandparent, child, grandchild, sibling, or first cousin relationship, and any by-marriage, step- or, half- relationship of the foregoing. As used in this subsection, the term "business associate" shall be defined to include an employer-employee relationship, independent contractor relationship, and any common interest in a for-profit business.

5.06 Vacancies on Executive Committee will be announced in accordance with Section 4.02 of these by-laws and will be filled at the announced meeting.

5.07 No member or officer of Executive Committee shall have any authority to bind the Delaware County Republican Party to any contract or obligation unless authorized by the Central Committee or

Executive Committee in a manner consistent with these by-laws.

- 5.08 Notwithstanding any other rule or law, any member of Executive Committee who votes in the primary of another political party or becomes a candidate for any office as a member of another political party shall be deemed to have immediately resigned his or her position as a member of the Executive Committee. All Executive Committee members are strongly urged to support only Republican candidates for partisan political office and the active support or endorsement of a member of another political party for partisan political office may be grounds for censure by the Central Committee or Executive Committee in accordance with Robert's Rules of Order.
- 5.09 An Executive Committee member may be removed from Executive Committee by a three-quarter vote of all Central Committee members.

6. Sub-Committees.

- 6.01 Standing sub-committees and their chairs shall be appointed by the Central Committee Chairman, and shall be made up of Central Committee members and such others as he or she shall deem appropriate subject to the limitation set forth in Section 6.03. There shall be six standing sub-committees of the Central Committee: (a) Development Sub-committee; (b) Finance Sub-committee; (c) Communications Sub-committee; (d) Candidate Screening Sub-committee; (e) By-laws Sub-committee; and (f) Audit Sub-committee.

6.011 Development Sub-Committee

- a. Promotes unity and cooperation within the Republican Party in Delaware County.
- b. Works to increase Party membership.
- c. Sponsors educational programs, including seminars, talks, and discussion groups.
- d. Provides orientation and training for new members of the Central Committee.
- e. Gathers information on community concerns and issues for the Central Committee.
- f. Encourages and oversees party-building and campaign-related projects and events for the Delaware County Republican Party.
- g. Its Chair shall be a member of the Executive Committee.

6.012 Finance Sub-Committee

- a. Raises funds for Party activities.
- b. Recommends a budget to the Central Committee and suggests amounts for the Committee to contribute to the

- campaigns of endorsed Republican candidates.
- c. Collects contributions from county officeholders.
- d. Cooperates with the Ohio Republican Party Finance Committee to meet an appropriate contribution for Delaware County to the Ohio Republican Party.
- e. Its Chair shall be a member of the Executive Committee.

6.013 Communications Sub-Committee

- a. Compiles, edits, and publishes an electronic newsletter that keeps the public and party members informed of Party activities, purposes, goals, and ideals.
- b. Coordinates Party publicity in the local news media.
- c. Maintains a website for the Delaware County Republican Party.
- d. Maintains an electronic contact database for the Delaware County Republican Party. The database shall not be used for an individual's business or charity for any reason.
- e. Maintains social media accounts for the Delaware County Republican Party if any.

6.014 Candidate Screening Sub-Committee

- a. Adopts written operating rules and procedures, all of which shall be subject to approval of the Executive Committee.
- b. Arranges for consultation with declared and potential candidates for public office.
- c. Examines each candidate on the following points:
 - i. Qualifications
 - ii. Experience
 - iii. Personality
 - iv. Party Identification
 - v. Electability
 - vi. Integrity
- d. Based upon such examination, as to each such candidate examined, indicate that the candidate is highly qualified, qualified, or not qualified for the position he or she seeks.
- e. Based upon such examination, at the option of the Sub-Committee, either (a) rank the candidates in order of most recommended to least recommended, or (b) recommend one candidate.
- f. No officeholder, elected or appointed through a partisan process nor candidate for that position, including

members of the Board of Elections, shall be appointed to or be a member of the Candidate Screening Sub-committee. Such restriction shall not apply to a person who is a candidate for a non-partisan office.

- g. A family member, business associate, and staff member or volunteer of an officeholder or candidate for public office is permitted to serve as a member of Screening Sub-Committee, except that in any matter relating to or concerning an officeholder or candidate for public office, no family member, business associate, or staff member or volunteer of such officeholder or candidate may (a) participate in such matter, (b) be present during the discussion of such matter, or (c) be present during any vote concerning such matter. As used in this subsection, the term “family member” shall be defined to include a spouse, parent, grandparent, child, grandchild, sibling, or first cousin relationship, and any by-marriage, step- or, half- relationship of the foregoing. As used in this subsection, the term “business associate” shall be defined to include an employer-employee relationship, independent contractor relationship, and any common interest in a for-profit business.
- h. The Candidate Screening Sub-Committee shall consist of seven persons. Four individuals shall be elected by the Central Committee from its membership. After such election, three individuals shall be appointed by the Central Committee Chairman. In making such appointments, the Central Committee Chairman shall attempt to achieve both geographic and gender balance in the sub-committee.
- i. Members of the Candidate Screening Sub-committee (a) shall not communicate in favor of or against a candidate until after the Central Committee has considered that candidate and decided whether to endorse or recommend that candidate, and (b) shall maintain the confidentiality of the communications, deliberations, votes, and all other proceedings of the Candidate Screening Sub-committee. Nothing in this subdivision shall be construed as prohibiting a member of the Screening Sub-committee from providing the formal report of the Screening Sub-committee to Central Committee. Failure to comply with this subdivision may be grounds for removal from the Candidate Screening Sub-committee.
- j. No officeholder or candidate may publish or

communicate any decision of the Candidate Screening Sub-Committee unless such officeholder or candidate has been endorsed by the full Central Committee consistent with Section 4.07 of these by-laws.

6.015 By-laws Sub-Committee

- a. Consider proposed amendments to the by-laws.
- b. Based on such consideration, recommend the adoption, rejection, or modification of proposed amendments.

6.016 Audit Sub-Committee

- a. An audit sub-committee shall be comprised of not less than two (2) and not more than four (4) individuals, none of whom may be the Treasurer, Deputy Treasurer, or a signatory on any bank account maintained by the Delaware County Republican Party. In considering individuals for appointment to the Audit Sub-committee, the Central Committee Chairman should give special consideration to individuals who have accounting, auditing, finance, bookkeeping, or related education or experience.
- b. The Audit Sub-committee shall audit the books and records of the Delaware County Republican Party as maintained by the Treasurer in the month of April of each year and report its findings to the Executive Committee and Central Committee at their next regular meetings.
- c. The Audit Sub-committee may audit the campaign finance reports of officeholders and candidates for public office to determine whether such campaign finance reports comply with campaign finance law and reflect all of the activities undertaken by a campaign. The Audit Sub-committee shall report its findings under this subsection (c) to the Executive Committee and Central Committee at their next regular meetings.

6.02 Ad hoc sub-committees shall be appointed by the Central Committee Chairman as he or she shall deem necessary, as directed by a majority vote of the Central Committee, or as otherwise provided in these by-laws.

6.03 In order to be qualified to serve as a member of any sub-committee, an individual must be a registered Republican who has not been an independent candidate or been a candidate or voted in the primary election of another existing political party within the previous two years.

7. Amendments to and Suspension of the By-laws.

- 7.01 Amendments to these by-laws may be proposed at any regular or special meeting of the Central Committee or upon the initiative of the By-laws Sub-committee.
- 7.02 When an amendment is proposed at any regular or special meeting, the Central Committee Chairman shall entertain a motion to refer it to the By-laws Sub-Committee for study and recommendation to the Central Committee at its next regular meeting.
- 7.03 The text of any amendment recommended by the By-laws Sub-Committee shall appear in the notice to Committee members emailed or sent through the regular U.S. mail by the Secretary in accordance with Section 4.02 of these by-laws.
- 7.04 The By-laws Sub-Committee may recommend adoption, rejection, or modification of proposed amendments.
- 7.05 The issue shall be taken up at the next regular meeting of the Central Committee after the proposal of the amendment.
- 7.06 An affirmative vote of two-thirds of Central Committee members voting on the question shall be required for passage of any amendment to these by-laws.
- 7.07 A rule of order herein may be suspended at any meeting of the Central Committee by a vote of two-thirds of Central Committee members voting on the question.